

Notice of Meeting



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Executive

Thursday 25 July 2024 at 6.00pm

in the Council Chamber, Council Offices,
Market Street, Newbury

Note: This meeting can be streamed live here: <https://www.westberks.gov.uk/executive/ve>

Date of despatch of Agenda: Wednesday 17 July 2024

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Sadie Owen (Principal Democratic Services Officer) on 07824 823 893
e-mail: sadie.owen1@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Executive to be held on Thursday, 25 July 2024 (continued)

To:	Councillors Jeff Brooks (Chairman), Patrick Clark, Heather Codling, Iain Cottingham, Lee Dillon, Nigel Foot, Denise Gaines (Vice-Chairman), Stuart Gourley, Louise Sturgess and Vicky Poole
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Agenda

Part I

	Pages
1. Apologies for Absence To receive apologies for inability to attend the meeting (if any).	7 - 8
2. Minutes To approve as a correct record the Minutes of the meeting of the Executive held on 23 May 2024.	9 - 14
3. Declarations of Interest To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct .	15 - 16
4. Public Questions Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.	17 - 18
5. Petitions Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.	19 - 20

Items as timetabled in the Forward Plan

	Pages
6. Budgeting Approach - 2025 onwards (EX4561) Purpose: To set out to the Executive the process for the delivery of the 2025-26 budget papers. The 2024-25 Revenue Budget included the highest level of savings that the Council has ever been required to make. The combination of very high inflationary rises, significant increases in demand for services and national core spending power for local government remaining below 2010-11, all led to this very high level of saving need. The capital budget was constructed with the revenue budget clearly in mind, and it is crucial that two budgeting processes complement one another to enable the delivery of the Council Strategy 2023-27.	21 - 30

Agenda - Executive to be held on Thursday, 25 July 2024 (continued)

7. **Capital Financing Performance Report - Outturn Financial Year 2023/24 (EX4524)** 31 - 46
Purpose:
To report on the under or overspends against the Council's approved capital budget and proposed reprofiling of planned expenditure into subsequent financial years.
To present the provisional outturn position for financial year 2023/24 against the approved capital programme and financing implications for financial year 2024/25.
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8. **2023/24 Revenue Financial Performance: Provisional Outturn (EX4523)** 47 - 72
Purpose: To report on the financial performance of the Council's revenue budgets. The report highlights where over and underspends against budget have occurred during the year and reasons for these, as well as the overall position for the financial year.
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9. **Care Quality Commission Local Authority Assessment 2024 (EX4531)** 73 - 124
Purpose: To provide an update on the recent Care Quality Commission's (CQC) Local Authority Assessment in West Berkshire.
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10. **Contracts for Award under Delegated Authority from Executive (EX4562)** 125 - 132
Purpose: To provide details of forthcoming supply, service and works contract awards that will have a contract value in excess of £2.5m and as such will require approval from Executive during the next quarter. The report provides Executive with visibility of all high value contracting activity and the opportunity to request further information regarding any of the contracts identified.
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11. **Local Government Association Corporate Peer Challenge 2024 - West Berkshire (EX4568)** 133 - 174
Purpose: To publish the action plan in response to the recommendations from the Local Government Association (LGA) Corporate Peer Challenge for West Berkshire Council.
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12. **Dunstan Park - Land clawback (EX4550)** 175 - 188
Purpose: To seek approval for West Berkshire Council (WBC) to agree the disposal of part of Dunstan Park site by Thatcham Town Council (TTC) to West Berkshire Therapy Centre (WBTC) and to forego its clawback right held within the land ownership transfer of Dunstan Park, Thatcham to Thatcham Town Council (TTC), to enable the disposal of part of the site for the development of a community hydrotherapy centre.
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Agenda - Executive to be held on Thursday, 25 July 2024 (continued)

13. **Home to School Transport Policy 2025/26 (EX4528)** 189 - 220
Purpose: To introduce the proposed Home to School Transport policy for the academic year 2025/26. The proposed policy is being brought forward at this early stage as it must be ready when admissions open for the 25/26 academic year in September 2024.
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14. **2023/24 Performance Report - Quarter Four (EX4352)** 221 - 250
Purpose: To provide assurance that the priority areas in the Council Strategy 2023-2027 are being managed effectively, and where performance has fallen below the expected level, present information on the remedial action taken and the impact of that action. To ensure effective oversight to Councillors, staff and residents regarding progress made towards the achievement of the outcomes detailed in the Council Strategy Delivery Plan.
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Urgent Items

15. **Special Educational Needs & Disability (SEND) and Inclusion Strategy for West Berkshire (EX4565)** 253 - 298
Purpose: This report presents the revised SEND and Inclusion Strategy 2024-29. It is accompanied by a detailed Delivery Plan addressing the priorities contained in the Strategy.
16. **Response to the Council Motion on the Bond Riverside Culvert (EX4575)** 299 - 316
Purpose: To provide the Executive with further information to allow consideration of a Motion presented to Council at its meeting of 26th March in respect of the Bond Riverside culvert.
17. **Members' Questions** 317 - 318
Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.
18. **Exclusion of Press and Public**
RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. [Section 10 of Part 10 of the Constitution refers.](#)



Part II

19. **Contracts for Award under Delegated Authority from Executive (EX4562)** 319 - 326

(Paragraph 6 – information relating to proposed action to be taken by the Local Authority)

Purpose: To provide an update to contracts included and referenced in the above report, included at Agenda Item 10 on this meeting agenda.

Sarah Clarke
Service Director: Strategy and Governance

If you require this information in a different format or translation, please contact Sadie Owen on telephone (01635) 519052.